

STATE OF ILLINOIS

HIRING EVENT

Average wage working for Illinois is \$32hr

Customer Service Healthcare, Administrative, Security, Transportation.



APPLY HERE



TUESDAY
MAY 12TH 2026

From 10am to 2pm
Hegewisch Community Center
13323 S. Green Bay Ave.
Chicago, IL 60633

★ Entry-Level Administrative Opportunities with the State of Illinois

- **Office Associate (Multiple DCFS Locations)** – Entry-level administrative and clerical support roles available in DeKalb, Chicago, Maywood, Mt. Vernon, Springfield, and more.
- **Day Care Licensing Team Clerical** – DCFS – Provides clerical support for childcare licensing teams, including processing documents, filing, and customer service.
 - **Administrative Assistant I** – State of Illinois Chicago: Starting salary \$5,637/month, up to \$8,026/month, supporting the Criminal Justice Information Authority.
- **Office Associate – Illinois Department of Corrections (DOC)** – Entry-level clerical roles including Records Office/Writ Coordinator and clinical/field services support.

www.stanmartinjobs.com

Event organizer-Stan Martin martinst@metrofamily.org